



HUMAN RESOURCES BOARD

Thursday, October 4, 2012

HR Conference Room -- Second Floor -- Wellesley Town Hall

7:00 pm

AGENDA

Appointments:

7:00 PM Joseph McDonough, Facilities Maintenance Director

1. Employment actions

- a. Request to hire above the minimum and variance to the Salary Plan for vacation
- b. Request to hire above the minimum and variance to the Salary Plan for vacation
- c. Reclassification of position – Council on Aging Director (from Job Group 56 to Job Group 58)
- d. Reclassification of position – Planner (from Job Group 53 to Job Group 54) and variance to the Salary Plan relating to associated salary adjustment for the incumbent
- e. Recommendation for salary adjustment within the range – Recreation Program Administrator (Job Group 55)

2. Discussion of proposed personal services budget guidelines

Housekeeping Items

1. Approve ratification list
2. Approval of the minutes of September 10, 2012